Project Manager

Class: _____

Project	Due Date

Project Breakdown / Main Steps / Phases

1.

2.

3.

4.

Project Notes / Thoughts

Main task #1: _____

15 minute subtasks	Due Date	Questions / Roadblocks / Materials	Done ✓
1.			
2.			
3.			
4.			
5.			

Main task #2: _____

15 minute subtasks	Due Date	Questions / Roadblocks / Materials	Done ✓
1.			
2.			
3.			
4.			
5.			

Main task #3: _____

15 minute subtasks	Due Date	Questions / Roadblocks / Materials	Done ✓
1.			
2.			
3.			
4.			
5.			

Main task #4: _____

15 minute subtasks	Due Date	Questions / Roadblocks / Materials	Done ✓
1.			
2.			
3.			
4.			
5.			